

## Sharon Township Board Meeting Minutes

APPROVED

January 5, 2017

**CALL MEETING TO ORDER:** The Sharon Township Board held its regular January meeting on January 5, 2017 at the Sharon Town Hall. Supervisor Psarouthakis called the meeting to order at 7:04 pm. There were 11 public attendees. The Pledge of Allegiance was said.

**Roll Call:** Guysky, Mikel, Psarouthakis, Simons, Cooper: PRESENT

### APPROVAL OF THE AGENDA:

Motion by Mikel to approve the agenda, supported by Guysky. Motion approved.

### APPROVAL OF THE December 1, 2016 MINUTES:

Cooper made the change under new business from the bank is "clogging" to "closing"

Motion by Psarouthakis to approve the amended December 1, 2016 minutes, supported by Cooper. Motion approved.

**PUBLIC COMMENT:** Issues with website bringing up a McAphee warning.

**SUPERVISORS REPORT:** Supervisor Psarouthakis gave the Nov sheriff report: 35 calls, 16 handled by the state, 7 by the sheriff, 12 cleared. No Pleasant Lake Rd update, no Bethel Church Road update.

**ASSESSORS REPORTS:** No report.

**FINANCIAL REPORT:** Simons reported that the Winter tax bill went out Dec 1<sup>st</sup> and is due Feb 14<sup>th</sup> without penalty. He heard that there were issues with getting the appropriate tax info off the website, so he'll be calling BS&A.

Motion by Mikel to approve the financial report, supported by Cooper. Motion approved.

**MLB REPORT:** No meeting. No report.

**ZONING REPORT:** Zoning Administrator Wilson reported 1 new complaint about abandoned vehicles on Lehman Rd. He has faxed the attorney about the abandoned houses, they will get notified and have a change to come to the township. The illegal house trailer on M52 was condemned by the Health Inspector and evicted. The Easaudes property line dispute has had another police call.

**PLANNING COMISSION REPORT:** No meeting. No report.

**CACA:** No report.

### OLD BUSINESS:

- a. **Fiber Optics Feasibility Study:** They've met with the engineer and Psarouthakis spent a day traveling the township with the engineer.
- b. **Township Depository:** Manchester First Merit is closing and moving to Saline and renamed Huntington. A brief discussion took place.

**Motion by Simons to leave the General Fund, Escrow Fund, and Bond Fund accounts at Huntington Bank (previously First Merit) in Saline and moving the Tax Account to TCF in Chelsea, MI after the Winter 2016 tax season (February 14<sup>th</sup>), Supported by Guysky. Motion approved.**

#### c. Audit

- a. **Annual/biannual:** small discussion

Motion by Mikel to leave the audit on a biannual schedule, supported by Psarouthakis. Motion approved.

- b. **Investment Policy:** small discussion, Psarouthakis and Mikel will talk to neighboring townships and investigate further. Table until next meeting.

- c. **Signature Policy:** Clerk Mikel read the DUAL SIGNATURE REQUIREMENT RESOLUTION aloud (full language available at the town hall)

**RESOLUTION:** Dual signature requirement will be the requirement of two signature, by two authorized signers (Clerk, Deputy Clerk, Treasurer, and Deputy Treasurer), on all Township Checks issued out of all Township Accounts. Supported by Cooper.

**Roll Call Vote:** Guysky: Yes, Mikel: Yes, Psarouthakis: Yes, Simons: Yes, Cooper: Yes. Resolution adopted.

- d. **Fixed Asset Policy :** Clerk Mikel read the FIXED ASSET CAPITALIZATION POLICY aloud (full language available at the town hall)

The Township of Sharon will regard fixed assets as capitalized when all of the following criteria are met: 1) Assets purchased, built or leased have useful lives of one year or more 2) The cost of the asset (including installation) is \$5,000 or more. Multiple assets whose cost is less than \$5,000 but the aggregate requestor total is \$5,000 or more are capitalized. 3) The cost of repairing or renovating the asset is \$5,000 or more and prolongs the life of the asset.

Motion by Psarouthakis, supported by Cooper. Motion approved.

- d. **MTA Trainings:** April 10<sup>th</sup>-15<sup>th</sup>-Cooper and Guysky will be attending.

**NEW BUSINESS:**

- A. **Medical Marijuana Facilities Licensing Act:** (Cannabis Legal Group) The new medical marijuana facilities law went into effect December 20<sup>th</sup>. Psarouthakis and Cooper attended a workshop in Warren to stay on top of the most recent information. Main points: 5 new licensing groups were created: 1. Growers, 2. Processors, 3. Provisioning Centers, 4. Secure Transportation, and 5. Safety Compliance facilities. Townships are given the right to regulate, receive fees, and to collect a percentage. Psarouthakis suggests setting up a committee to start working on this.

Motion by Psarouthakis to form a Medical Marijuana Facilities Licensing Act committee, supported by Guysky. Motion approved.

- B. **Planning Commission:** Psarouthakis has been informed that Bill Lewis would like to step down as chair but remain on the board. Psarouthakis suggests appointing Kathy Spiegel to the commission and Trudi Cooper as the board liaison.

Motion by Psarouthakis to appoint Kathy Spiegel and Trudi Cooper to the Planning Commission, supported by Mikel. Motion approved.

**APPROVE BILLS:** Clerk Mikel presented the November warrant report.

Motion by Psarouthakis to approve the November warrant report, supported by Simons. Motion approved.

**PUBLIC COMMENT:** Bill Lewis informed the group that a roundabout is going up at Scio Church and Wagner Rd. Trustee Guysky commented on the proposed projects for Washtenaw County Roads coming up in 2019.

Next meeting February 2<sup>nd</sup> at 7pm at the Town Hall.

**MEETING ADJOURNED at 8:05 p.m.**

*Chelsea Mikel*

*Sharon Township Clerk*