

Sharon Township Board Meeting Minutes

APPROVED

June 6, 2013

CALL MEETING TO ORDER: The Sharon Township Board held its regular board meeting on Thursday, June 6, 2013. Supervisor Psarouthakis called the meeting to order at 7:00 pm. There were 10 public attendees.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was said.

ROLL CALL: Mikel, Psarouthakis, Hopkins, Farmer, Simons: PRESENT

APPROVAL OF THE AGENDA:

Psarouthakis added appointment of FOIA coordinator, Acceptance of MTA's "Principals of Governance", and approval of the MI L-4029 to New Business.

Motion by Mikel to approve the amended agenda as presented, supported by Hopkins. Motion carried.

APPROVAL OF THE May 2, 2013 MINUTES:

Motion by Simons to approve the May 2, 2013 minutes as presented, supported by Farmer. Motion carried.

PUBLIC COMMENT: A question was asked about contact with the road commission and getting someone from the road commission to come to a meeting as this resident is not happy with the current dust control situation.

SUPERVISORS REPORT: Psarouthakis reported an issue that came up with the appearance of specific grave site in the cemetery next to the town hall; Psarouthakis and Dave Wilson addressed the issue and it was taken care of in a timely manner. Psarouthakis also reported talking to Washtenaw and Jackson county road commissions about spraying the Prospect Hill area.

FIRE/RESCUE PROTECTION CONTRACT: Manchester Supervisor, Gene DeRossett, brought with him Manchester fire chief, Bill Scully, and reported that he has personally been able to see the fire department in action and it's a fantastic department with an exceptional response time. They were in attendance to ask the board to approve their submitted FY2013/2014 Fire Contract.

Motion by Mikel to approve the Manchester Township Fire/Rescue Protection Contract, supported by Hopkins.

Roll call vote: Simons: Yes, Hopkins: Yes, Farmer: Yes, Psarouthakis: Yes, Mikel: Yes. Motion carried.

FINANCIAL REPORT: Simons reported that there had been little to no activity in the accounts outside normal bills being paid.

Motion by Psarouthakis to approve the Financial Report, supported by Hopkins. Motion carried.

ZONING REPORT: Administrator, Wilson reported one new pole building and one property line adjustment. Wilson also brought up the cost of building a pole barn through getting a permit for farmers, he's mentioned to previous boards he feels we should eliminate this fee. Discussion took place. Psarouthakis tabled the discussion for another meeting. Wilson also stated that he and Bill Lewis (planning commission chair) would like to go to a MTA training.

Motion by Mikel to allow Wilson and Lewis to attend MTA training and reimburse them for their expenses, supported by Psarouthakis. Motion carried.

PLANNING COMMISSION REPORT: PC Chair Lewis reported that they are currently looking into an amendment to the Special Land Use ordinance and they will be working with the planner on how to do that. The planning commission is also recommending that the board look at the current Fee Schedule and consider including an escrow with a Class 2 home occupation.

CHELSEA AREA CONSTRUCTION AGENCY REPORT: Hopkins reported that revised by laws have been turned in and that no action has taken place yet

ZONING BOARD OF APPEALS: The Zoning Board of Appeals (ZBA) had no meeting.

OLD BUSINESS:

- a. **Fire and Emergency Services Election Results-** Passed

NEW BUSINESS: (change in order according to agenda)

- a. **Resolution to make the Manchester Enterprise the official township publication.**

Roll call vote: Farmer: Yes, Mikel: Yes, Psarouthakis: Yes, Simons: Yes, Hopkins: Yes.
Resolution adopted.

- b. **Resolution to appoint Ed Plato as the official township attorney.**

Roll call vote: Hopkins: Yes, Simons: Yes, Psarouthakis: Yes, Mikel: Yes, Farmer: Yes.
Resolution adopted.

- c. **Resolution to appoint TCF and Citizens Bank as the financial depositories for the township.**

Roll call vote: Mikel: Yes, Psarouthakis: Yes, Farmer: Yes, Simons: Yes, Hopkins: Yes.
Resolution adopted.

- d. **Resolution to adopt Sharon Townships 2013 regular board meeting dates, time, and location.**

Roll call vote: Farmer: Yes, Mikel: Yes, Psarouthakis: Yes, Simons: Yes, Hopkins: Yes.
Resolution adopted.

- e. Psarouthakis talked briefly about the townships poor cemetery records and his concern with them not being adequate to continue with burials or the sale of new plots.

Resolution to put a temporary moratorium on the sale of new cemetery plots within the township and requirement of proof of ownership and location of previously purchased plots prior to internment.

Roll call vote: Psarouthakis: Yes, Simons: Yes, Hopkins: Yes, Farmer: Yes, Mikel: Yes.
Resolution adopted.

- f. **Contract for the services of the Manchester Village Parks and Recreation Programs in the amount of \$500.00.**

Roll call vote: Farmer: Yes, Mikel: Yes, Psarouthakis: Yes, Simons: Yes, Hopkins: Yes. Contract adopted.

- g. **Resolution to appoint the Sharon Township Supervisor as the Freedom of Information Act (FOIA) coordinator for the township**

Roll call vote: Mikel: Yes, Farmer: Yes, Simons: Yes, Hopkins: Yes, Psarouthakis: Yes.
Resolution adopted.

- h. **Acceptance of the MTA's Principles of Governance: To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.**

All board members agree to commit to these Principles of Governance and sign agreement.

- i. **Resolution to adopt the 2013/2014 operating tax millage of .8882 and the tax rate request L-4029.**

Roll call vote: Hopkins: Yes, Simons: Yes, Psarouthakis: Yes, Mikel: Yes, Farmer: Yes.
Resolution adopted.

- j. **Annual Budget Discussion-** A draft budget was presented to the board by Psarouthakis and Mikel. Psarouthakis commented on the new budget looking different, being much more specific, and being a department style budget. Mikel stated she would like to have a very specific way to categorize the townships expenses and has worked with Psarouthakis and the accountant on this draft proposal. Discussion took place, changes were suggested and made and will be presented at the Annual Budget meeting June 27th.

Motion by Mikel to amend the 2012/2013 budget of election inspectors pay from \$9/hour to \$10/hour and the election chairs pay from \$10/hour to \$13/hour, supported by Hopkins.
Farmer, opposed. Motion carried.

APPROVE BILLS: Mikel presented Clerks Warrant Report.

Motion by Simons to approve the bills, Supported by Psarouthakis. Motion Carried.

PUBLIC COMMENT: Question was asked about having better financial reports next year, Mikel responded that that will not be a problem with Quickbooks this year.

MEETING ADJOURNED at 9:16 p.m.

Chelsea Mikel

Sharon Township Clerk