

Sharon Township Board Meeting Minutes

APPROVED

February 7, 2013

CALL MEETING TO ORDER: The Sharon Township Board held its regular board meeting on Thursday, February 7, 2013. Supervisor Psarouthakis called the meeting to order at 6:59 pm. There were 8 public attendees.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was said.

ROLL CALL: Farmer, Psarouthakis, Simons, Hopkins PRESENT. Mikel, ABSENT.

APPROVAL OF THE AGENDA:

Motion by Hopkins to approve the agenda as presented, supported by Simons. Motion carried.

APPROVAL OF THE January 3, 2013 MINUTES:

Motion by Hopkins to approve January 3, 2013 minutes as presented, supported by Farmer. Motion carried.

PUBLIC COMMENT: There was no public comment.

SPECIAL USE PERMIT: Planning Commission (PC) Chairman Lewis reported on a special hearing the PC held to review a Special Land Use Application submitted by Lawrence R. Fillyaw (14327 Walker Road; parcel O-15-20-200-005) for a gunsmithing operation. The PC recommended approval of the special use with the addition of the following condition: "No items will be sold except items produced within the accessory building or provided as an incidental activity associated with the gunsmithing operation." Lewis reported that several township residents had spoken in favor of the use and no one had spoken against it.

Motion by Simons to approve the Special Land Use for a gunsmithing operation run by Lawrence R. Fillyaw at 14327 Walker Road (parcel O-15-20-200-005), supported by Hopkins. Motion carried.

SUPERVISORS REPORT: Psarouthakis reported that 2 meetings were held to answer questions township residents might have about the fire and emergency services millage proposal. A total of 6 residents came to the meetings and were very supportive of the proposal. In addition, 1 letter in support of the proposal was received.

Psarouthakis and Zoning Administrator Wilson will be meeting with the Washtenaw County Road Commission during the week of February 11, 2013 to discuss roads needing work within the township.

Psarouthakis is continuing to work on cemetery issues.

Psarouthakis has been meeting regularly with the Pat Vaillencourt, President of the Manchester Village Council and Gene DeRossett, Manchester Township Supervisor, and will be meeting soon with the new supervisor in Sylvan Township.

FINANCIAL REPORT: Treasurer Simons reported that MTA training indicated the reports should be listed as "Financial Reports" rather than "Treasurer's Reports." Report was given. Simons reported an increase in winter tax collection during December, and that most taxes were in. Winter taxes are due on February 14, and on March 1 unpaid tax collections are turned over to the county. Hopkins and Simons discussed the need to have the Treasurer and/or Deputy Treasurer at the Township Hall all day on February 28th to receive taxes before the deadline.

Simons reported that the Financial Report will be adjusted in the future to provide a running total of line items against the budget, as well as updates on line items that the state now tracks. Hopkins mentioned a new state requirement for special financial reporting to citizens.

Motion by Psarouthakis to approve up the Financial Report, supported by Hopkins. Motion carried.

ZONING REPORT: Zoning Administrator Wilson reported 1 new land split of 20 acres on Sylvan Rd into 2 10-acre parcels, with a new address associated with 1 of the parcels. There were no new zoning compliances and no new complaints. Wilson continues to work on an ordinance to deal with nuisance dog barking, and he encouraged the PC to examine the Zoning Ordinance section on keeping of animals. He recommended a sliding scale for non-farming properties. He also reported that the county had organized a task force on animal control last September, so there is some recognition of the issue at the county level.

PLANNING COMMISSION REPORT: PC Chair Lewis reported that ~~there was the PC~~ **they** held a Special Hearing on January 10th regarding the Fillyaw Special Land Use application. The PC has also been working to update forms.

MINERAL LICENSE BOARD REPORT: Hopkins reported there was no meeting of the Mineral License Board and that he had taken some pictures of private land where mining was taking place in order to start monitoring the operation.

CHELSEA AREA CONSTRUCTION AGENCY REPORT: Hopkins reported that Chelsea Area Construction Agency (CACA) had adjusted line items in their budget to comply with state requirements. The CACA Board is considering a 15% increase in inspection fees, which would still leave their fees lower than those in the rest of the county.

Hopkins reported that Lima Township, which rents office space in the CACA building, wants to either purchase the CACA building and lease office space back to CACA or purchase part of the building under a condominium agreement. If such a sale went through, Lima Township would probably use the basement area as their meeting space. Lima Township is threatening to move out if a purchase is not approved, which would leave CACA needing to replace approximately \$1000 of rental income each month.

SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS: The Southwest Washtenaw Council of Governments (SWWCOG) met on January 9, 2013. Officers were elected, and Pat Vaillencourt of

Manchester remains the Chair, and Psarouthakis was appointed as note taker/secretary. Police services were discussed. A new schedule of SWWCOG meetings was established, with meetings scheduled for odd numbered months in 2013 (ie, January, March, etc).

ZONING BOARD OF APPEALS: The Zoning Board of Appeals (ZBA) held an organizational meeting on January 29th, 2013. Charlotte Anderson and Keith Schuelke were re-elected chair and vice-chair, respectively. Both informed new members Jim Wilson and Chelsea Mikel on their duties. No ZBA meetings will be held unless there is a zoning appeal to hear.

OLD BUSINESS:

- a. **Accountant Update:** Psarouthakis reported that Clerk Mikel and the accountant had moved the clerk's financial files to QuickBooks and had gotten payroll and taxes in order for 2012 and forward. They are working on getting caught up historically with the IRS.
- b. **Fire/Emergency Services Millage Renewal:** Psarouthakis read language for a resolution to place a 5-year renewal of the Fire and Emergency Services Millage on the ballot for a May 7th election.

Motion by Simons to adopt the resolution, supported by Farmer. Roll call vote:

Farmer: yes

Mikel: absent

Psarouthkis: yes

Simons: yes

Hopkins: yes

Resolution was adopted (see attached resolution).

NEW BUSINESS:

- a. **Board of Review:** The Board of Review will hold an organizational meeting on March 5th, 2013, at the Township Hall, and will hear assessment appeals at the Township Hall on March 11th from 9:00 am to noon and from 1:00 pm to 4:00 pm and on March 12th from 1:00 pm to 4:00 pm and from 6:00 pm to 9:00 pm. Appeals may also be made in writing, with letters addressed to Supervisor Psarouthakis at the Sharon Townhall, 18010 Pleasant Lake Road, Manchester.
- b. **Approval of Bills:** Motion by Hopkins to approved the bills, supported by Psarouthakis. Motion carried.

PUBLIC COMMENT: The Michigan Township Association annual meeting training was discussed.

MEETING ADJOURNED AT 8:03 pm on a motion by Hopkins, supported by Farmer.

William Lewis

Sharon Township Deputy Clerk